

INVITATION TO PARTICIPATE
As Member of the Third-Party Bids and Awards Committee (BAC) for the Procurement
of the
Power Supply Requirements of Bohol Light Company, Inc.

Bohol Light Company, Inc. (BLCI), in compliance with the ERC Resolution No. 16, Series of 2023 – Implementing Guidelines for the Procurement, Execution, and Evaluation of Power Supply Agreements entered into by Distribution Utilities for the Supply of Electricity to their Captive Market, is conducting a Competitive Selection Process (CSP) for the procurement of power supply requirements as determined in its latest and duly approved Power Supply Procurement Plan.

In the implementation of this process, BLCI hereby sets out the Selection Criteria for the Members of the Bids and Awards Committee (BAC) that shall spearhead the CSP activities.

I. BAC Composition:

The BAC shall be composed of five (5) members that are not related to BLCI's BOD up to fourth (4th) degree of consanguinity or affinity.

The members of the BAC from the DU shall be a:

- DU Officer or employee knowledgeable in the technical operations of the DU;
- DU Officer or employee with knowledge and/or experience with any local or international competitive bidding procedures; and
- Finance Officer or Accountant that has knowledge on electricity pricing;

The members of the BAC from the captive customers shall be a:

- Lawyer, or
- Technical person, or a person with knowledge and/or experience with any local or international competitive bidding procedures, or
- Finance Officer or Accountant who has knowledge and/or experience with competitive bidding procedures.

II. Qualification of a Captive Customer Representative- Member of the TPBAC

- A. Specific Qualifications of Captive Customer Representative — Lawyer
1. Must be a member in good standing of the Integrated Bar of the Philippines (IBP);
 2. Must have been engaged in the practice of law for at least three (3) years;
- B. Specific Qualifications of Captive Customer Representative — Technical Person
1. Must be a member of the Institute of Integrated Electrical Engineers (IIEE) of the Philippines;
 2. Must be a Registered Electrical Engineer (REE);
 3. Must be a member in good standing with an accredited professional organization for his/her profession by the Professional Regulatory Commission;

4. Must have been engaged in the practice of his/her profession for at least three (3) years;
- C. Specific Qualifications of Captive Customer Representative – Finance Officer
1. Must be an Accountant or an Officer in a related field of Finance, Accounting, or other related disciplines;
- D. Qualification Common to Both Captive Customer Representative;
1. Must be a captive consumer and resident of BLCI franchise area (Tagbilaran City);
 2. Must be a member and consumer of BLCI in good standing;
 3. Must be familiar and knowledgeable of the laws and reforms affecting the Electric Power Industry;
 4. Ability to exercise the principles of objectivity, independence and sound judgment;
 5. With good moral standing and with no record of a charge for any crime involving moral turpitude, fraud, embezzlement, theft, estafa, counterfeiting, misappropriation, forgery, bribery, false affirmation, perjury or other fraudulent acts.

III. Supporting Documents to be Submitted by Prospective Captive Customer Representative- Member of the BAC

Any interested captive customer shall submit the following documents to qualify as captive customer representatives of the BAC.

(Members of the TPBAC from the previous CSP, who have already qualified in the previous selection criteria and confirmed by the Board of Directors need not re-submit these requirements.)

1. Letter of Intent to Join BLCI BAC in the form prescribed in Annex A;
2. Curriculum Vitae of the Applicant
3. Barangay Certification that the captive customer representative is a resident of Tagbilaran City within BLCI's franchise area;
4. BLCI Electricity Bill showing that the captive customer representative is a customer of BLCI;
5. Photocopy of his/her lawyer License (for Lawyer representative);
6. Photocopy of his/her electrical engineering License (for technical representative);
7. Affidavit of No Conflict of Interest as specified in the template provided in Annex B.
8. Undertaking on Non-affiliation and Confidentiality as prescribed in Annex C.

IV. Selection Process for Captive Customer Representatives

1. The Selection Committee shall post on BLCI's website an invitation for interested parties to submit proof of qualifications to become captive customer representatives to become part of its BAC within five (5) calendar days from such posting (Submission Deadline). For this purpose, the Committee may do a

background check on the integrity, reputation, and character of possible captive customer representatives.

2. Requirements mentioned above shall be addressed to the Head of Corporate Energy Sourcing and Commercial Affairs Department of BLCI, MR. NIEL V. PARCON, 051 R. Enerio St., Poblacion III, Tagbilaran City, Bohol 6300.
3. After the Submission Deadline, the Committee shall conduct an evaluation to determine those that will qualify based on a "Pass or Fail" Grading System and an interview of prospective captive customer representatives.
4. The Committee shall select prospective captive customer representatives who will be recommended to the Board, for confirmation/approval of appointment.

V. Tenure of the TPBAC

1. Vacancy

If any vacancy shall occur among the members of the TPBAC by death, resignation, or removal (other than the expiration of term), such vacancy may be filled in by the Board, upon recommendation of the Committee.

2. Removal

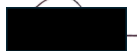
Any member of the TPBAC may be removed from office by a majority of the vote of the Board on any of the following grounds:

1. Neglect of duty or incompetence;
2. Serious misconduct;
3. Material or willful misrepresentation in the application process;
4. Violation of any provision of this Framework, the relevant policies and procedures of BLCI, and the applicable laws, rules and regulations; and
5. Other causes as the Committee may recommend to the Board.

Requirements mentioned above shall be addressed to the Head of Corporate Energy Sourcing and Commercial Affairs Department of BLCI, MR. NIEL V. PARCON, 051 R. Enerio St., Poblacion III, Tagbilaran City, Bohol 6300.

For questions, clarifications and other issues, please contact the BAC Secretariat, through email at cpsectretariat@boholpower.ph or tel. nos. (038) 427 2372 or 0920 960 2372.

Very truly yours,



RAUL VENERANDO M. GALANO
Chief Operating Officer